

Course Booking Form



COURSE TITLE;
LOCATION:
DATES:

Title: First Name: Surname:

Date of Birth:

Address:

Town:
County:
Post Code:

Contact number: Mobile:

Email address (please write clearly):

Relevant qualifications *(please enclose copies)*:

How did you hear about the Academy?

Payment Enclosed:
*Cheques should be payable to AOSM Ltd. Please do not enclose cash. All deposits are non refundable.
For card payments please call 0118 927 2750*

I have read and agree to abide by the terms and conditions as shown on page 2 of the booking form

Date:

Signature

Print name:

Return form, payment and copies of relevant qualifications to:

CODE	DEP	Rcpt No.	L1	Rcpt No.	L2	Rcpt No.	PIF	Rcpt No.
SAM								
IHM								

Office Use Only

CODE	DEP	Receipt No	Balance	Receipt No.	PIF	Receipt
STM						
AS						
HF						
MKT						
SAMREF						
SAMIN						

Course code:
Pr =
Wr/Or = / =
Grade P/Th =
DOE =
Pr Ttr =

Terms and Conditions

Course Booking Form Page 2



Academy of
On Site Massage

www.aosm.co.uk

Terms and Conditions

To secure a place on a Course a minimum non refundable deposit is required for the Course in question. Places are allocated only when payment is received, on a strictly first come first served basis.

The Academy of On Site Massage will not accept liability for any accident or, loss or damage to the students property during the running of the Course.

Professional Diploma in Seated Acupressure (On Site) Massage and Indian Head Massage

When booking the Diploma in Seated Acupressure there is a minimum non refundable deposit of £100. For Indian Head Massage there is a minimum non refundable deposit of £60. A place will be available for each level of the relevant Course. Students are required to attend all levels of the particular Course booked (unless by arrangement prior to the commencement of the Course). Transfer to an alternative Course level is subject to place availability. Please note that there will be an administration fee of £40 for each transfer made after the commencement of the Course.

One Day Courses

When booking a one day Course with the Academy there is a minimum non-refundable deposit of £40. Transfer to an alternative course date once payment has been received will incur an additional administration fee of £25

Cancellation

The Academy reserves the right to cancel any Course at any time. In this instance the student will be given the option of transferring to alternative dates for that Course at no extra cost or to a Course of equivalent value, or a refund of the amount paid.

In the event of the student cancelling their attendance the following charges will apply. Cancellation more than 1 week prior to the start of the Course the minimum deposit will be charged. For Seated Acupressure (On Site) Massage the deposit is £100. For Indian Head Massage the deposit is £60. For all one day Courses the deposit is £40.

Cancellation less than 7 days prior to the start of the Course the full Course fee will be charged.

Cancellations must be received in writing by either post or email. It is the responsibility of the student to confirm the Academy has received their note to cancel.

Insurance

It is the responsibility of the student to ensure they have adequate insurance cover whilst practising outside of class.

Undertaking not to teach within 2 years

In order to maintain standards in the profession, by signing this Booking Form you undertake not to teach the subject matter of the Course applied for, during the two years following qualification.

Copyright

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Any person breaching copyright may be liable to criminal prosecution .

Contact Details

From time to time the Academy will contact you with further course details and newsletters.

If you do NOT wish to be contacted please indicate with a cross in the following box.

Please note your details will not be forwarded to a third party without your permission.

Important Notice

Please advise below, using a separate sheet where necessary, of any medical condition that you are currently have or have recently experienced, including pregnancy, or any factor that you feel may affect your ability to give or receive massage.

The Academy will not take responsibility for failure to declare such information.

Please note that due to some of the techniques carried out during the massage, some Courses are not suitable whilst you are pregnant or trying to conceive. If this applies to you, please contact the Academy to clarify which Courses are suitable

Return completed form, payment and copies of relevant qualifications to:
AOSM Ltd, 34 Selsdon Ave, Woodley, Reading, Berkshire, RG5 4PG